



## **JOB DESCRIPTION – Custodian**

**Mission of Bethel:** We seek to bring the whole Gospel to the whole person to the whole world.

**Job Description:** We believe that buildings matter to God because people matter to God. Often, our campus is the first impression a person has about our Savior. The custodian plays a huge part in sharing the Gospel by keeping our facility ready for families to worship and hear the good news.

### **Reports directly to Director of Maintenance**

#### **Position Description**

The church custodian answers to the director of maintenance and is a valuable member of the church staff.

#### **Essential Duties and Responsibilities of a Church Custodian**

- Keep the church facility clean, attractive, and well-maintained, inside and out, ensuring that it is presentable at the time of use.
- Prepare the sanctuary and other rooms for worship services and church events.
- Assist with inventory control and security.
- Follow instructions regarding the use of chemicals and supplies.
- Move furniture, equipment, supplies, and tools as needed.

#### **Required Knowledge, Skills, and Abilities**

- Must have a cheerful and positive attitude and be willing to help in all things.
- Must be self-directed and able to complete all custodial duties with little to no supervision.
- Must be flexible and willing to adapt to varying schedules and levels of work required from week to week.
- Must be committed to the mission and goals of the church.
- Must have knowledge of different cleaning techniques, including stain removal, disinfecting, waxing, and more.
- Must be proactive, attending to messes and problems before they are brought up or requested.



- Must be honest and trustworthy as he or she will have access to secured areas of the church.

Must be responsible and able to arrange for duties to be accomplished even when the individual cannot manage alone.

### **Education and Experience**

- No degree is necessary.
- Must be familiar with general cleaning techniques and able to follow safety requirements.
- Must be able to follow directions and communicate with staff.

### **Work Environment**

- Must be able to spend several hours standing, walking, reaching, and bending over.
- Must be able to lift up to 30 pounds.
- Must be willing to work weekends, evenings, and holidays as needed for events.

### **Salary**

- Average minimum hourly wages from \$10-12.00.

### **Personal Responsibilities**

- Maintain a vibrant faith and love relationship with Christ through personal Bible study, prayer, service, and discipleship.
- Must be a leader in peacemaking. Be loyal to the vision and staff of Bethel and always protect the unity of the church.
- Must be fully cooperative with the church, its pastors, and staff members.

For more information, see our website: [www.bethelnet.com](http://www.bethelnet.com) or contact Sharon at [SStephens@bethelnet.com](mailto:SStephens@bethelnet.com)

